



Board of Aldermen Request for Action

MEETING DATE: 12/17/2024

DEPARTMENT: Finance/Administration

AGENDA ITEM: Approve Bill No. 3047-24, FY2025 Budget Amendment No. 2 - 1st and 2nd Reading

REQUESTED BOARD ACTION:

A motion to approve Bill No 3047-24, amending the FY2025 Operating Budget to add \$10,000 to the Combined Water and Wastewater Fund. Emergency Ordinance Sponsored by Mayor Boley - 1st and 2nd reading by title only.

SUMMARY:

This Budget Amendment includes an adjustment to the Combined Water and Wastewater Fund adding \$10,000 to the expenditure budget as detailed below:

- In November 2024, the City advertised a Request for Qualifications for the City's Website Design and Hosting Services. The review committee recommended a bid award to Revize. In order to better accommodate customer service to customers and to take advantage of negotiated discounts providing cost savings of \$3,500, staff is requesting a budget amendment of \$10,000 to cover the implementation and annual costs during the first year of the agreement. In the FY2025 budget, \$10,000 was included in the General Fund for the website upgrade, and no funds were allocated in the Combined Water and Wastewater Fund (CWWS) for the website upgrade. Since the website is a city-wide service, staff recommends budgeting the same amount in the General Fund and CWWS for website related costs.

PREVIOUS ACTION:

The Board previously approved the FY2025 Budget on October 15, 2024.

POLICY ISSUE:

Approving an amendment to the FY2025 Budget.

FINANCIAL CONSIDERATIONS:

\$10,000 was included in the General Fund expenditure budget. This expense was not included in the FY2025 Combined Water and Wastewater expenditure budget.

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input type="checkbox"/> Other: | |

BILL NO. 3047-24

ORDINANCE NO. 324X-24

**AN ORDINANCE AMENDING THE FY2025 OPERATING BUDGET
TO ADD \$10,000 TO THE COMBINED WATER AND WASTEWATER FUND**

WHEREAS, pursuant to Ordinance 3042-24, passed on October 15, 2024, the City approved the fiscal year ending October 31, 2025, Budget; and

WHEREAS, not included in the approved fiscal year 2025 Budget are expenditures related to Website Design and Hosting Services; and

WHEREAS, an amendment to the Combined Water and Wastewater Fund is required at this time.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:

THAT the fiscal year ending October 31, 2025, Budget is hereby amended to add:

- \$10,000 to the expenditure budget in the Combined Water and Wastewater Fund.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 17th day of December 2024.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 12/17/2024

Second Reading: 12/17/2024